



**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
JANUARY 6, 2026 – 5:30 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:**

David Dunn, President  
Will Kappauf  
Sylvia Rodriguez-Sanchez  
Don Hallmark  
Wallace Dunn  
Kathy Rhodes

**MEMBERS ABSENT:**

Bryn Dodd, Vice President

**OTHERS PRESENT:**

Russell Tippin, Chief Executive Officer  
Kim Leftwich, Chief Nursing Officer  
Dr. Timothy Benton, Chief Medical Officer  
Steve Steen, Chief Legal Counsel  
Matt Collins, Chief Operating Officer  
Sharon Clark, Chief Financial Officer  
Grant Trollope, Assistant Chief Financial Officer  
Dr. Nimat Alam, Chief of Staff  
Dr. Vijay Borra, Vice Chief of Staff  
Kerstin Connolly, Paralegal  
Lisa Russell, Executive Assistant to the CEO  
Various other interested members of the  
Medical Staff, employees, and citizens

**I. CALL TO ORDER**

David Dunn, President, called the meeting to order at 5:30 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

**II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES**

David Dunn called roll of the ECHD Board Members. Bryn Dodd was absent. Wallace Dunn moved, and Don Hallmark seconded the motion to approve Bryn Dodd's absence as excused. The motion carried.

**III. INVOCATION**

Chaplain Doug Herget offered the invocation.

**IV. PLEDGE OF ALLEGIANCE**

David Dunn led the Pledge of Allegiance to the United States and Texas flags.

**V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM**

Will Kappauf presented the Mission, Vision and Values of Medical Center Health System.

**VI. AWARDS AND RECOGNITION**

**A. January 2026 Associates of the Month**

Russell Tippin, Chief Executive Officer, introduced the January 2026 Associates of the Month as follows:

- Clinical – Daniel Fuentes
- Non-Clinical – Valerie Campos Martinez
- Nurse – Alicia F. Suarez

**B. Net Promoter Score Recognition**

Russell Tippin, Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- Dr. Fernando Boccalandro
- Dr. Eduardo Salcedo

**VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

**VIII. PUBLIC COMMENTS ON AGENDA ITEMS**

No comments from the public were received.

**IX. CONSENT AGENDA**

**A. Consider Approval of Regular Meeting Minutes, December 2, 2025**

**B. Consider Approval of Federally Qualified Health Center Monthly Report, November 2025**

Kathy Rhodes moved, and Don Hallmark seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

**X. COMMITTEE REPORTS**

**A. Finance Committee**

1. Financial Report for Month Ended November 30, 2025.
2. Consent Agenda
  - a. Consider Approval of IsoRX Nuclear Medicine Contract Renewal.
  - b. Consider Approval of Interlocal Agreement with McCamey Hospital District Renewal.

- c. Consider Approval of Interlocal Agreement with Pecos County Memorial Hospital District Renewal.
- d. Consider Approval of Firetrol Protection Systems Contract Renewal.
3. Consider Ratification of Velys Digital Surgery Agreement.
4. Consider Approval of Shadow IT – Wireless Management Services Agreement.
5. Consider Approval of ECG Management Consultants Addendum.

Don Hallmark moved, and Will Kappauf seconded the motion to approve the Finance Committee report as presented. The motion carried.

## **B. Executive Policy Committee**

The Executive Policy Committee met on Thursday, December 18, 2025 at Noon to review and approve four (4) MCH policies meeting the committee guidelines. The committee recommends approval of four (4) policies as presented.

Don Hallmark moved, and Wallace Dunn seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

## **XI. TTUHSC AT THE PERMIAN BASIN REPORT**

Dr. Brian Schroeder, Regional Dean, Odessa Campus, Texas Tech University provided an update on Texas Tech University Health Science Center. This report was informational only. No action was taken.

## **XII. PATIENT SAFETY AND WORKFORCE SAFETY UPDATE**

Courtney Look-Davis, Chief Patient Experience Officer, presented the Infection Prevention Risk Assessment, Infection Prevention FY2026 Plan, Patient Safety Plan and the Quality Management System Plan for approval.

Kathy Rhodes moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve all of the items as presented. The motion carried.

## **XIII. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS**

### **A. Consider Approval of Board Meeting Schedule**

There was some discussion about moving the start time of the meetings. Wallace Dunn moved to start the meetings at 3:00pm for Finance and 3:45pm for Regular Board, then amended his motion to 3:30pm for Finance and 4:00pm for Regular Board, Kathy Rhodes seconded the amended motion. David Dunn moved to table the time change, Don Hallmark seconded the motion to table. The motion carried.

Will Kappauf moved, and Wallace Dunn seconded the motion to approve the board meeting schedule as presented. The meetings will remain on the first Tuesday of the month starting at 4:30pm. The motion carried.

### **B. Risk Management – Patient Safety, CMS, and PSSM Report**

The quarterly Risk Management Report was provided to the Board. This was informational only, and no action was taken.

### **C. Ad hoc Reports**

Russell Tippin, President/CEO reported that the Department of Health was at MCH to investigate an inquiry.

Kim Leftwich, Chief Nursing Officer, reported that MCH delivered 2228 babies in year 2025.

Included in the packet was the Regional Newsletter from IT, and the December 2025 Provider Recruitment Report.

These reports were informational only. No action was taken.

### **XIV. EXECUTIVE SESSION**

David Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code;(2) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; (3) Deliberation regarding Real Property pursuant to Section 551.072 of the Texas Government Code; and (4) Economic Development Negotiations pursuant to Section 551.087 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Will Kappauf, Sylvia Rodriguez-Sanchez, David Dunn, Don Hallmark, Wallace Dunn, Kathy Rhodes and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, Matt Collins, Chief Operating Officer, Sharon Clark, Chief Financial Officer, Adiel Alvarado, President of MCH ProCare, and Kerstin Connolly, Paralegal.

Adiel Alvarado, President of MCH ProCare, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session.

Steve Steen, Chief Legal Counsel, presented the MCH Medical Directorship agreements to the ECHD Board of Directors during Executive Session.

Steve Steen, Chief Legal Counsel, presented the Chief of Staff and Vice Chief of Staff agreements to the ECHD Board of Directors during Executive Session.

Gingie Sredanovich, Chief Compliance Officer, presented the Compliance Update to the ECHD Board of Directors during Executive Session, and then was excused from the remainder of Executive Session.

Russell Tippin, President/CEO, led the board in discussion about the Diabetes Clinic.

Matt Collins, Chief Operating Officer, and Adiel Alvarado, President of MCH ProCare, report to the Board about a patient/clinic issue.

Russell Tippin, President/CEO, provided an update on the State visit.

**Executive Session began at 5:53 p.m.**

**Executive Session ended at 7:49 p.m.**

No action was taken during Executive Session.

## **XV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION**

### **A. Consider Approval of MCH ProCare Provider Agreements.**

David Dunn presented the following renewal contract:

- Marivic Salarda, CRNA . – This is a three (3) year renewal of a Anesthesia Contract.
- Beverly Gifford, N.P. – This is a three (3) year renewal of a Family Health Clinic Contract.

David Dunn presented the following amendment:

- Stephanie Kubacak, M.D. – This is an amendment to an Internal Medicine Contract.

Will Kappauf moved, and Wallace Dunn seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

### **B. Consider Approval of MCH Medical Directorship Agreements.**

David Dunn presented the following medical directorship agreements:

- Dr. Alejandra Garcia Fernadez – This is a one (1) year Medical Directorship Agreement for Critical Care.
- Dr. Ghasson Fanous – This is a one (1) year Medical Directorship Agreement for OB/GYN – Maternal Child Unit.

Kathy Rhodes moved, and Wallace Dunn seconded the motion to approve the MCH Medical Directorship Agreements as presented. The motion carried.

### **C. Consider Approval of Chief of Staff and Vice Chief of Staff Agreements**

David Dunn presented the Chief of Staff Agreement for Dr. Nimat Alam (TTUHSC) and the Vice Chief of Staff Agreement for Dr. Vijay Borra.

Will Kappauf moved, and Wallace Dunn seconded the motion to approve the Chief of Staff and Vice Chief of Staff Agreements as presented. The motion carried.

## **XVI. ADJOURNMENT**

There being no further business to come before the Board, David Dunn adjourned the meeting at 7:51 p.m.

Respectfully submitted,



---

Will Kappauf, Board Secretary  
Ector County Hospital District Board of Directors